

NYSPHSAA Transfer Rule
May 4, 2007

A. A student in grades 9-12 who transfers, with a corresponding change in residence of his/her parents (or other person with whom the student has resided for at least six months) shall become eligible after starting regular attendance in the second school. A residence change must involve a move from one school district to another. Furthermore, when a student moves from one public school district to another public school district, for athletic eligibility the student must enroll in the public school district or in a private school within that district's boundaries of his/her parents' residency. The Superintendent, or designee, will determine if the student has met district residency requirements.

B. A student who transfers without a corresponding change in residence or his/her parents (or other persons with whom the student has resided for at least six months) is ineligible to participate in any interscholastic athletic contest in a particular sport for a period of one (1) year if as a 9-12 student participated in that sport during the one (1) year period immediately preceding his/her transfer. Students who transfer from any school to the public school district of the residence of his/her parents (or other persons with whom the student has resided for at least six months) or a private school within that district's boundaries shall exempt from the Transfer Rule. That such a transfer without penalty will only be permitted once in a high school career. NOTE: A student in a foreign exchange program listed by CSIET has a one year waiver of the Transfer Rule. If such a student elects to stay a second year he/she becomes a foreign student at the start of the school year with item (b) in effect.

Exemptions to (b): For athletic eligibility a student must enroll in the public school district or in a nonpublic school within that district's boundaries of his/her parent's residency.

1. The student reaches the age of majority and establishes residency in a district and can substantiate that they are independent and self supporting.
2. If a private or parochial school ceases to operate a student may transfer to another private or parochial school of his/her choice. Otherwise, a student must enroll in the public school district of his/her parents' residency.
3. A student who is a ward of the court or state and is placed in a district by court order. **Guardianship does not fulfill this requirement.**
4. A student from divorced or separated parents who moves into a new school district with one of the aforementioned parents. Such a transfer is allowed once every six months.
5. A student who is declared homeless by the superintendent pursuant to Commissioner's Regulation 100.2.
6. A student of a military employee who is transferred to an active military base may enroll in the non-public school closest to their residence and maintain eligibility if the student enrolls in a non-public school immediately following the change in residence.

NOTE: It is provided, however, that each school shall have the opportunity to petition the section involved to approve transfer without penalty based on an undue hardship for the student.

C. Transfer students trying out for sports before school opens in the fall shall register and be accepted by the principal of that school before the medical examination and the first practice. This shall constitute the start of the regular attendance for falls sports.

NOTE: After approval by the school medical officer a student may practice immediately and must satisfy the specific Sports Standard according to the number of practice sessions required.

D. Practices at the previous school may be counted toward the minimum number of practices required provided the principal or athletic director or the previous school submits, in writing, the number and dates of such practices to the principal or athletic director of the new school.



**REQUEST FOR WAIVER
OF
NYSPHSAA OF TRANSFER REGULATION**
(Incomplete or partial forms will not be accepted)

PART ONE – TO BE COMPLETED BY STUDENT’S PRESENT SCHOOL

School submitting request: _____

Student's name _____ Date of birth _____
Date of transfer _____ Grade level _____ Age _____
Current address _____

Parents' Name _____
Current Address(es) _____

Telephone Number(s) () _____ () _____

How long has student resided at the current address? _____

With whom is student residing? _____
Relationship of this (these) person(s)? _____

Reason for transfer (be specific) _____

Signed by school administrators of school where student is currently enrolled after receipt of sections two and three from the school student previously attended.

The undersigned hereby certify that the student named herein has transferred to his/her present school without inducement, recruitment or having sought an athletic advantage.

Superintendent's signature _____ Date _____

Principal's signature _____ Date _____

Athletic Director's signature _____ Date _____
.....

SECTION IV USE ONLY

Signature _____ Date _____
Section Representative

Title _____

____ APPROVED

___ DISAPPROVED

___ REFERRED TO ELIGIBILITY COMMITTEE

**Return to: Section IV Athletic Association
 21 Liberty Street
 Civic Center – Box 7
 Sidney, NY 13838**

**PART TWO TO BE COMPLETED BY SCHOOL STUDENT PREVIOUSLY ATTENDED
AND RETURNED TO STUDENT'S PRESENT SCHOOL**

Name of Student _____

Date of entrance into the ninth grade _____

Name of School Attended Prior to Transfer _____

Address of School _____

Date of entrance to this school _____

Date of withdrawal from this school _____

Reason for withdrawal _____

Student's address while attending the above school _____

With whom did student reside at this address? _____

Relationship of this (these) person(s)? _____

Did student participate in interscholastic athletics at previous school? YES _____ NO _____

If yes, please complete Sport History in section three.

The undersigned have no knowledge that the student named herein has transferred to his/her present school without inducement, recruitment or having sought an athletic advantage.

Superintendent's signature _____ Date _____

Principal's signature _____ Date _____

Athletic Director's signature _____ Date _____

If unsigned, please state reason _____

PART THREE – TRANSFER STUDENT SPORT HISTORY

Student Name _____
Date of entrance into the ninth grade _____
Current School _____

	Year	Sport	Level	School
7 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
8 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
9 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
10 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
11 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
12 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

TRANSFER APPEAL GUIDELINES

NYSPHSAA TRANSFER RULE

For consideration when determining hardship waivers of the Transfer Rule

Financial – Appeals require documented proof of a significant loss of income or a significant increase in expenses.

- Written description outlining the circumstances that lead to the financial hardship. Appropriate documentation may include:
 - Evidence of loss of income or change in financial obligations (not self imposed.)
 - Family W2 forms – pay stubs
 - Notarized statement from parent.
 - Statement from employer, attorney, accountant, social services or other professional with knowledge of the circumstances.
 - Most recent tax returns – past two years.

Health and Safety – Appeals are considered for safety, mental health, personal relationships and other like circumstances.

- Written documentation from Superintendent of Schools or HS principal of the sending school indicating the specific circumstances which necessitated the transfer.
- Supporting documentation from a third party may be submitted.

Educational –

- Evidence of three units of credit in a particular subject area or three AP courses not offered in sending school which will qualify for graduation requirement. The Director of Guidance or Principal of sending school must submit a list of their school's course offerings. The Director of Guidance or Principal of the receiving school must submit a copy of the child's schedule.
- Written documentation from Superintendent of Schools or HS Principal of the sending school indicating the specific academic circumstances requiring the transfer.

Foreign Exchange student –

- Report all through the Section IV Office by using a standardized form.

May 15, 2007



NYS PHSAA OF TRANSFER REGULATION
TRANSFER TO SCHOOL OF RESIDENCE FORM
(Incomplete or partial forms will not be accepted)

TO BE COMPLETED BY STUDENT'S SCHOOL OF RESIDENCE

School reporting transfer: _____

Student's name _____ Date of birth _____

Date of transfer _____ Grade level _____ Age _____

Current address _____

Parents' Name _____

Current Address(es) _____

Telephone Number(s) () _____ () _____

How long has student resided at the current address? _____

With whom is student residing? _____

Relationship of this (these) person(s)? _____

Reason for transfer (be specific) _____

Signed by school administrators of the school of residency.

The undersigned hereby certify that the student named herein has transferred to his/her school of residency without inducement, recruitment or having sought an athletic advantage.

Superintendent's signature _____ Date _____

Principal's signature _____ Date _____

Athletic Director's signature _____ Date _____

.....
SECTION IV USE ONLY

Signature _____ Date _____

Executive Director

Title _____

___ APPROVED

___ DISAPPROVED

___ REFERRED TO ELIGIBILITY COMMITTEE

___ STUDENT RETURNED TO DISTRICT OF RESIDENCY

**Return to: Section IV Athletic Association
 21 Liberty Street
 Civic Center – Box 7
 Sidney, NY 13838**

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AND RETURNED TO STUDENT'S PRESENT SCHOOL**

Name of Student _____

Date of entrance into the ninth grade _____

Name of School Attended Prior to Transfer _____

Address of School _____

Date of entrance to this school _____

Date of withdrawal from this school _____

Reason for withdrawal _____

Student's address while attending the above school _____

With whom did student reside at this address? _____

Relationship of this (these) person(s)? _____

Did student participate in interscholastic athletics at previous school? YES _____ NO _____

If yes, please complete Sport History in section three.

The undersigned have no knowledge that the student named herein has transferred to his/her present school without inducement, recruitment or having sought an athletic advantage.

Superintendent's signature _____ Date _____

Principal's signature _____ Date _____

Athletic Director's signature _____ Date _____

If unsigned, please state reason _____

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	_____	_____	_____	_____
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	_____	_____	_____	_____
	_____	_____	_____	_____
11 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
12 th Grade	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____