

SECTION IV

Classification Policy for Public Schools

General Rules & Procedures Public Schools moving up in Class

1.0 General Rules and Procedures for Public School Classification in Section IV

- 1.1 Classification of Section IV Public Schools will be based upon the number of students (Boys & Girls) enrolled in grades 9-11.
- 1.2 Non-Public schools' initial classification may be based upon its enrollment where there is no significant difference in strength of programs offered by like classified public schools.
- 1.3 BEDS numbers as submitted to the State Education Department in Albany in October will serve as the base line data for enrollment figures for all Section IV schools, both public and non-Public.
- 1.4 This enrollment data is provided to Sections by the NYSPHSAA after approval at their winter meeting.
- 1.5 The NYSPHSAA Statewide classification system and guidelines shall be used by Section IV schools for Sectional, Regional and State competition.

2.0 Voluntary Request to Move Up in Classification

- 2.1 Requests from a school to **move up in classification** in any sport(s) must be submitted to the Classification committee for review, and recommendations on the request are to be sent to the Athletic Council for a vote.
- 2.2 The request must state a specific rational as the reason for wanting to move up.
- 2.3 A rational that the school is seeking better competition would require that the team in that sport would have been the sectional finalist in the previous year *in the class from which the school is requesting to move up from*.
- 2.4 The request to move up will be for two (2) years and must be submitted as follows:

Fall Sports	August 1 for September Athletic Council meeting
Winter Sports	October 1 for November Athletic Council meeting
Spring Sports	February 1 for March Athletic council meeting
- 2.5 If a sport classification change occurs, it will remain in effect for a two (2) year cycle.
- 2.6 Should you be approved to move up in classification, upon your request you may stay up in classification for another two years with Classification Committee approval.
- 2.7 A **Notice of Appeal** of any action of a Section IV Committee must be presented in writing within ten (10) business days of the action by the specific Section IV Committee or legislative body to the Executive Director. Unless otherwise directed the Appeal Committee shall hear all appeals as stated in the appeal procedure and outlined in the NYSPHSAA Handbook under appeals.

*Letter of Intent
For
Moving to a Higher Class*

Sport _____

School _____

Date _____

*Current
Classification* _____

*Our school has elected to move to a higher class to participate in the Section IV _____
_____Tournament. We will move up to participate as a Class _____ school.*

Signature of Coach _____

*Signature of
Athletic Director* _____

*This form must be returned to the Interscholastic Sports Coordinator of Section IV by August 1st
for Fall, October 1st for Winter and March 1st for Spring ONLY if your school intends to play in
the Section IV _____Tournament at a higher class.*

*Make sure you are familiar with the Classification Committee policy on moving up in
classification prior to sending in your letter of intent to move up in any sport.*