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PRESIDENT'S MESSAGE

When asked to serve on the Section IV Executive Committee I said yes out of respect and willingness to be a part of something bigger than my small corner of Section IV in Elmira Heights. Like many of you, athletics has been a large part of my life. As a former athlete from Section III, Physical Education and Health teacher, modified and varsity coach, and athletic director, my philosophy has been shaped by the experiences has athletics provided me.

As former athletes, coaches, or sport enthusiasts, we have all been the beneficiary of people working passionately to improve the quality of athletic experiences. Most of these people we never knew. Behind the scenes, both current and retired coaches, teachers, and administrators serve on countless committees, present at professional learning opportunities, and provide high quality leadership based on years on the courts, fields, decks, ranges, and hills. I believe their dedication provides the opportunities for student to gain the best that education has to offer.

I have a tremendous amount of respect and admiration for those who participate in and support our athletic programs. The inherent lessons learned from well rounded educational and athletic programs truly prepare our students for life's toughest lessons.

I am proud to serve Section IV and eager to help continue the work and traditions built by a long legacy of dedicated individuals bonded by a common goal of making athletics a cornerstone of the educational process.

Thank you to all who dedicate their energy and knowledge the betterment of Section IV athletics.

Respectfully,

*Andy Lutz,
Section IV President
Cohen Elementary Principal
Elmira Heights Central School District*

PAST PRESIDENTS

<i>2008-10</i>	<i>Dave Daniels</i>	<i>1976-78</i>	<i>Robert Zegler (D)</i>
<i>2006-08</i>	<i>John Paske</i>	<i>1974-76</i>	<i>Tom Guidus (D)</i>
<i>2004-06</i>	<i>Ed Redmond</i>	<i>1972-74</i>	<i>Donald Culligan</i>
<i>2002-04</i>	<i>Michael McMahon</i>	<i>1970-72</i>	<i>Andrew P. Codispoti (D)</i>
<i>2000-02</i>	<i>Robert Murphy</i>	<i>1967-70</i>	<i>Francis Redmond</i>
<i>1998-00</i>	<i>Jeff Baier</i>	<i>1964-67</i>	<i>Lloyd Johns (D)</i>
<i>1996-98</i>	<i>John Furey</i>	<i>1962-64</i>	<i>Christy J. Valvo (D)</i>
<i>1994-96</i>	<i>George Mack</i>	<i>1960-62</i>	<i>John Kimball</i>
<i>1990-94</i>	<i>Dean Veenhof</i>	<i>1958-60</i>	<i>Ross Shafer</i>
<i>1988-90</i>	<i>Patti Murphy</i>	<i>1956-58</i>	<i>Robert Foland</i>
<i>1986-88</i>	<i>John Stefano</i>	<i>1954-56</i>	<i>Andrew Smith (D)</i>
<i>1982-84</i>	<i>Richard Gulbin</i>	<i>1952-54</i>	<i>Ernie J. Lalley (D)</i>
<i>1980-82</i>	<i>Richard Lalla</i>	<i>1936-52</i>	<i>Kurt Beyer</i>
<i>1978-80</i>	<i>Robert Springer (D)</i>		

SECTION IV ATHLETIC COUNCIL
of the
N.Y.S.P.H.S.A.A., INC.

EXECUTIVE BOARD

OFFICERS

President

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Nina Van Erk., Executive Director 518-690-0771 x11 - nvanerk@nysphsaa.org

- General Administration of all NYSPHSAA, Inc. activities.
- Official liaison to National Federation and State Education Department
- Central & Executive Committee Meetings.
- Official Interpreter of Policies & Regulations of the Association
- Section Appeals Coordinators Committee.
- Coordination of Administration and Office Staff.
- Handbook and Scholastic Athletics Publications.
- Student Advisory Council.
- Financial and Legal matters.
- Technology
- Direct special programs

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- Clinic Registrations

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- Officials Coordinating Federation Liaison
- Officials Services Liaison
- Sport Coordinator Liaison
- LIFE of an ATHLETE Program Liaison
- Scholar/Athlete Team Award Program
- Championship Advisory Committee
- Championship Competition Schedule, Finances, Awards, Sites and Contracts

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- Scholar/Athlete Program

Todd Nelson, Assistant Director 518-690-0771 x13 - tnelson@nysphsaa.org

- Interstate Sanctioning Officer
- Modified Committee Liaison
- Safety and Risk Management Liaison
- Coordination of Rules Publications – ordering and distribution
- Annual School Classification
- NY Good Sports Program Director
- Coaching Clinics
- Wrestling Minimum Weight Certification Program
- Citizenship Through Athletics Program (CTS)

Barb Hennessey, Administrative Assistant 518-690-0771 x 16 - bsacci@nysphsaa.org

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- Technology
- Classification
- Championship Program
-

Joe Altieri, Director of Marketing & Media Relations 518-690-0771 x14 - altieri@nysphsaa.org

- Media/Public Relations
- Souvenir Vendor Contracts
- Championship Hotel and Banquet Contracts
- Website and Sports Information Development
- Corporate Sponsorship
- Marketing and Merchandising
- Championship Souvenir Programs
- Technology
- Scholastic Athletics Publication
- NYSPHSAA Sports Records Database

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- Association Finances
- Annual Fees
- State Championships
- Investment Liaison
- Annual Audit

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Alan Mallanda, Executive Director, NYS Athletic Administrators Association

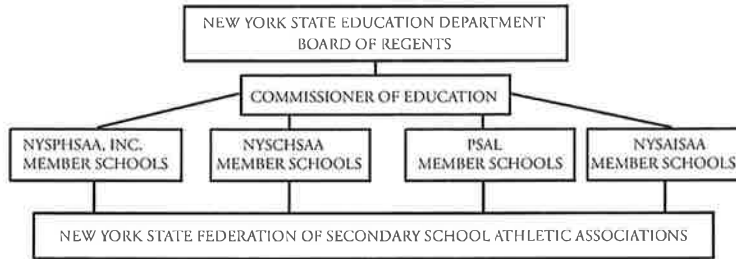
Mr. Rick Amundson, NYS Council of School Superintendents

Colleen Corsi, NYSAHPERD

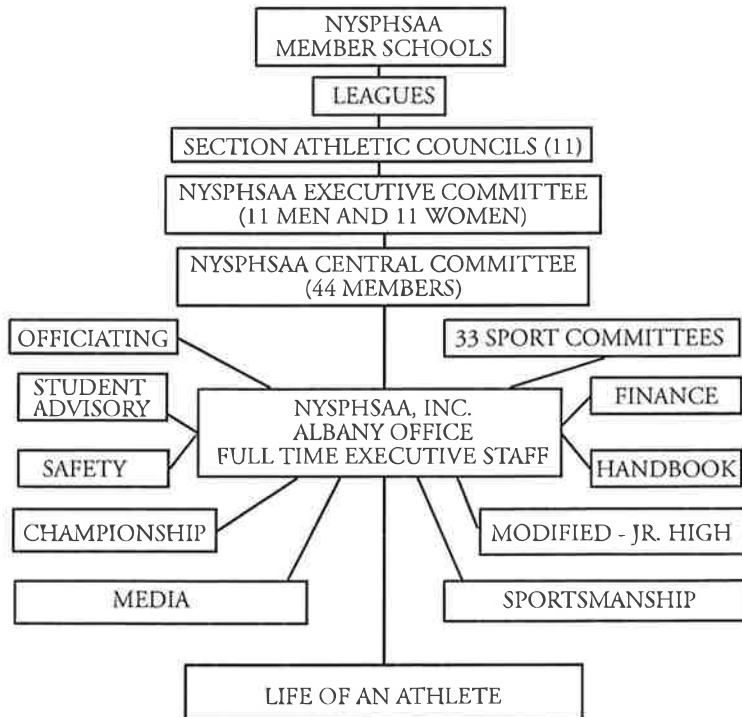
Fritz Killian, NYSAHPERD Council of Administrators

**NEW YORK STATE ORGANIZATIONAL SYSTEM
FOR EXTRA CLASS INTERSCHOOL ATHLETIC PROGRAMS**

ADMINISTRATION



**NEW YORK STATE PUBLIC HIGH SCHOOL
ATHLETIC ASSOCIATION, INC.**



CONSTITUTION AND BY-LAWS

ARTICLE I PURPOSE

1. To provide a body which shall organize and control the Interscholastic Program for member schools of Section IV of the N.Y.S.P.H.S.A.A., Inc. and to finance same.
2. To support the rules and regulations of the Board of Regents, the N.Y.S.P.H.S.A.A., Inc., and the State Education Department.
3. To sponsor such sports, sports events, tournaments, and Sectional Championships as may be approved by the Athletic Council and the N.Y.S.P.H.S.A.A., Inc.
4. To enlist the cooperation of member schools in strengthening the organization of leagues within the Sections.

ARTICLE II COMPOSITION

1. The governing body for the organization and control of athletics in Section IV shall be the Athletic Council.
2. The Athletic Council shall be composed of the following members:
 - A. The four (4) elected representatives to the State Central Committee.
 - B. A league with eight (8) or less schools, who are members of Section IV, be entitled to two (2) elected representatives or two (2) alternates. A league with nine (9) or more schools, who are members of Section IV be entitled to four (4) elected representatives or four (4) alternates. Voting representation shall be equal for male and female in each league with either sex being able to make up the representation.
 - C. Two (2) representatives or two (2) alternates shall represent the total of all independent schools when there are six (6) or more (independent schools).
 - D. The three elected officers of the Council; President, 1st Vice President, 2nd Vice President, and appointed member; Interscholastic Sports Coordinator. (Or lesser number if positions are combined.)
 - E. The Sports Coordinators of all sports now sponsored by the Athletic Council and of sports which may be added in the future.
 - F. The committee chairman of all committee now sponsored by the Athletic Council and of committees which may be formed in the future.

ARTICLE III VOTING MEMBERSHIP - ATHLETIC COUNCIL

1. Voting members shall be those listed in Article II, paragraph 2, parts A,B,C,E, and F with the following provision pertaining to E and F: The Sports Coordinator (1) or Committee Chairperson shall be entitled to vote on business relating to that sport or committee only. In the event of a tie, the President of the Section shall cast the deciding vote.
2. Voting members as indicated in #1 above are the only ones eligible to participate in official business.

ARTICLE IV OFFICERS AND DUTIES

1. The officers of the Athletic Council shall be a President, 1st Vice President, 2nd Vice President, Interscholastic Sports Coordinator and Treasurer.
2. The President, 1st Vice President, and the 2nd Vice President shall be elected, for a two year term at the annual June meeting of the Council. They shall take office July 1st following the election. The Interscholastic Sports Coordinator will, in consultation with the DCMO BOCES, be recommended for approval by the DCMO Board of Education, along with those positions required for the function of the Section IV Athletic Association office, and serve at the discretion of the Executive Board. The Treasurer will be appointed by the Executive Board.
3. The President, 1st Vice President, and the 2nd Vice President may be elected, at large, from the member schools in the Section.
4. The President, 1st Vice President, and the 2nd Vice President shall be elected by a majority vote of the voting members of the Athletic Council present. (Article I - B,C, and D).
5. The President shall:
 - A. Preside at all meetings of the Athletic Council and the Executive Committee. The 1st Vice President, in the absence of the President, shall preside at meetings. The 2nd Vice President shall preside in the absence of both the 1st Vice President and the President.
 - B. In the event of a vacancy to be filled, except for a Central Committee member, the President, on advice from the Past President, shall fill such vacancy by appointment until the next meeting for election of officers. For Central Committee members, it shall be the duty of the three remaining members to choose, with advice and consent of the Section Athletic Council, the fourth representative from a member school of the Section and from that branch of service in which the vacancy has occurred. Appointments shall be made for the full period of the unexpired term. If the Presidency is vacated, the 1st Vice President will assume the Presidency and the 2nd Vice President will become the 1st Vice President.
 - C. The President shall appoint a girls' representative to the Executive Committee, who shall have voting rights at all Executive Committee meetings
 - D. The President shall receive an honorarium of \$1000.00 per year.
6. The Past President (Immediate Past President) shall:
 - A. Be a voting member of the Executive Board.
 - B. Preside over the nominating committee.
 - C. Fill unexpired vacancies with the approval of the Executive Board.
7. The Interscholastic Sports Coordinator will, in consultation with DCMO BOCES, be recommended for approval by the DCMO

Board of Education, along with those positions required for the function of Athletic Association office, and serve at the discretion of the Executive Board:

- A. Prepare agendas and keep records of all business transacted at the meetings of the Athletic Council and Executive Committee.
 1. Send minutes and reports to schools, officers, and personnel involved. Including Treasurer's reports.
 - B. Keep on file Sports Coordinators' reports.
 1. Maintain capacity to up-date summaries of reports for more efficient method of running Sectional activities.
 - C. Assist Sports Coordinators in securing sites for Sectionals. Compile dates and sites.
 1. Attend as many seeding meetings as possible and assist Coordinators. (Meet with Coordinators periodically as individuals or in groups.)
 2. Assist Coordinators in the Administration of the Tournament.
 - D. Recommend to Executive Committee any methods that will improve Sectional functions.
 1. Policies, procedures, programs, clinics, sportsmanship, and ethics.
 - E. Order and distribute the necessary awards.
 1. Encourage input from Coordinators.
 - F. Order and distribute necessary tickets.
 1. Be responsible for accounting of the same.
 - G. Be available to attend League meetings when required.
 1. Try to visit each league at least once per year.
 - A. As a representative of the Section, Officers, and President.
 - H. Be responsible for running the Section office.
 1. Explore ways of operating it more efficiently.
 - I. Be available to interpret Section and State policies.
 1. Through the handbook.
 - J. The Interscholastic Sports Coordinator shall supervise all Sectional activities and make all final decisions regarding the same.
 - K. Be responsible for the coordination of official's evaluations and be responsible for the assignment of officials to post season play-offs in some sports.
 - L. Publish and distribute updates to the Section IV Handbook and the Section IV Policy Handbook on a yearly basis.
 - M. Assist Sports Coordinators in updating, publishing, and distributing the handbooks for their individual sports.
 - N. Help in preparing and presenting the Interscholastic Sports Coordination CoSer Budget.
 - O. Manage the Interscholastic Sports Coordination CoSer Budget as per established BOCES Procedures and Practices.
 - P. Advertise, interview, and recommend, to the Executive Board, Sports Coordinators.
 - Q. Attend committee meetings - add expertise and record minutes. (Interscholastic Sports Coordinator will be evaluated each year by the Executive Board with the assistance of the BOCES representative.)
8. The Treasurer will:
- A. Keep the Section aware of all Rules and Regulations relative to financial procedures.
 1. Research and examine methods for improving financial proceedings of the Section Treasurer's office.
 - B. Prepare an annual budget for Executive Board and Athletic Council approval.
 1. Gather information from Sports Coordinators for input into budget.
 - C. To record all transactions in a ledger.
 1. Provide an account of all receipts categorically.
 2. Provide an account of all disbursements categorically.
 3. Examine the best investment procedures whereby the Section will benefit to the maximum.
 - D. To provide and explain Section forms for reporting finances at Sectional activities.
 1. Distribute to Sports Coordinators/Site Chairpersons.
 2. Make reports on all activities to show losses/gains.
 3. Work with Sports Coordinators to seed methods in bettering the financial results of the activities.
 - E. Work with the Chairpersons of the Section and State in handling receipts of all Regional and State Championship contest held in the Section..
 1. Attend as many activities as possible.
 2. Pay all bills by check.
 3. Make financial report and distribute same to appropriate people.
 - F. Report all tax distributions.
 1. Federal.
 2. State.
 3. Social Security.
 4. Unemployment.
 - G. Supervise the event programs.
 1. Solicit material for programs (ads, pictures, etc.)
 2. Submit for printing.
 3. Provide for distribution (sales, etc.)
 4. Account for all sales (costs and revenues).